

# MINUTES OF PTA ANNUAL GENERAL MEETING 28 SEPTEMBER 2010

## Call to Order and Prayer

The meeting was called to order at 4:40p.m. by President Mr. Nathaniel George. Ms. Jacqueline Andre said the opening prayer. Mr. George welcomed the parents, guardians and teachers.

### **Executive members present**

Mr. N. George  
Mr. E. Xavier  
Ms. A. Austrie  
Mrs. J. Dublin  
Mrs. E. Robinson  
Ms. N. Gordon  
Ms. J. Andre

### **Executive members absent (excused)**

Mr. S. Cadette  
Ms. J. David  
Mrs. C. Vital  
Mr. J. Robin  
Mr. A. Stephenson  
Mr. D. Bobb

## Amendments to Agenda

No amendments were made to the agenda. Ms. Patricia Etienne. moved the adoption of the agenda and Mrs. Janice Jean-Jacques Thomas seconded the motion.

## Reading of minutes of last AGM, 29 September 2009

The minutes of the last AGM were read. There were no amendments. Mrs. Julietta Baptiste moved a motion that the minutes be accepted as read. This was seconded by Ms. Agatha John.

## Matters arising from the minutes

### *Delivering students' snacks and lunches*

New arrangements for delivery of snacks and lunches were given. Labeled snacks and lunches must be placed by parents on the table provided outside the school's office. Students will be responsible for collecting the food. They would need to be informed by parents beforehand.

### *Parental contact with students at school*

All visitors, including parents, must report to the school's office before conducting any business at the school. Parents should desist from going directly to their children. This is to ensure the safety of the children.

## President's Report

PTA President, Mr. Nathaniel George presented his report. He noted the endorsement at the last AGM for an expansion of the PTA executive, since there had been more volunteers than there were vacancies.

The main fund raising event for the year was the Family Fun Day. This event had met the objective of building family values by getting families to participate in sports, games and talent display. While sub-committees had been formed, many of the volunteers did not live up to their commitment. Despite the bad weather the event was a success. Mr. George thanked the teachers and parents who gave of their time, talent and resources. The Executive had decided to make Family Day an annual venture.

The President congratulated the school on its excellent performance at the June 2010 CSEC Examinations and expressed heartfelt thanks to the Principal and staff.

He expressed concern about the lack of parental participation, describing three categories of parents: engaged, not-engaged and actively disengaged. He appealed to parents to find the enthusiasm, joy and engagement required for being a role model to our children and other young persons.

The President thanked the members of the PTA Executive who had served for the 2009-2010 Academic Year and recognized the contribution of Ms. Jacqueline Andre who had served on the Executive from 2007. He highlighted her willingness to volunteer and commitment to getting things done.

### **Principal's Report for the Academic Year 2009 –2010**

Principal, Mrs. Josephine Dublin, welcomed the parents and guardians and presented her report for the academic year 2009-2010. Her report included the following areas.

#### **CSEC 2010 results**

The school achieved a 96.6% overall pass rate with 100% pass rate in 11 subjects. The lowest subject pass rate was 88.1%.

#### **CCSLC 2010 results**

English recorded a 100% pass rate. 98 students attained Masters level and one Competent level. Integrated Science recorded a 99% pass rate. 89 students attained Masters level, 27 Competent level. and one Developing Competence level. CCSLC Mathematics will be included for the 2010 - 2011 academic year. Foreign Language will be included the following year.

#### **Parental irresponsibility**

Some parents do not collect students report cards in December. The Principal described this as delinquent behaviour. Sometimes persons other than the parent (i.e. not responsible adults) are sent for the report cards. Reports will not be given to these persons.

### **Term rescheduling for Form 5**

The atypical nature of the calendar year meant rescheduling the term dates for the 5th Form. This meant condensing term 1 exams to maximize teaching time, and having final exams earlier in February. April 20 will be the last day for Form 5.

### ***Staffing***

Twelve teachers had left at the end of the last academic year: R. Allport, K. Belle, I. Green, K. Georges, N. Jervier, K. Joseph, S. Pascal, I. Stephenson, D. Wilson, A. Lestrade). Mrs. L. Blackman, and Ms M. Severin retired from teaching.

Ten new teachers were employed: Misses S. Corbette, A. Alfred, S. Blanc, E. Ettinoffe, D. Francis, S. Jeffrey, D. Telemacque, R. Barrow, S. Perez, and Sr. Monique.

The following teachers assumed new responsibilities: Ms. E. Lewis as co-head of the Science Department; Mr. M. Peters Head of the ICT Department and Ms. I. Prentice Deputy Principal with special responsibilities for Curriculum and Operations.

### **School Development Plan SDP)**

The SDP was presented to the PTA. Special mention was made of the following targets that had been achieved: Installation of a 1000 gallon water tank; construction of a storeroom behind the Science Lab; and additional storage cupboards. The support and involvement of the school Chaplain Msg John-Lewis was also noted.

### ***Uniform***

Inappropriate wearing of the school uniform continued to be a problem. An appeal was made to parents to ensure compliance. Mrs. Dublin informed the gathering that students not in proper uniform will be sent home.

### ***Safety***

Congregation of students at the bus stops after dismissal at 1:00 p.m., and the potential dangers of misuse of cell phones and the internet were safety issues raised by Mrs. Dublin. Parents were encouraged to visit the school's website for guidelines on establishing control of home computers.

### ***Homework***

Parents were reminded to sign the homework diary. This would assist in monitoring of homework.

### ***COR retreats***

Dates for the COR retreats were given (15-17 & 22 -24 October). Parental involvement was solicited for the retreats.

Mrs Dublin extended thanks parents and teachers. The members of the PTA executive

were commended for the service given over the past year. Special thanks was extended to Ms. Andre.

**Treasurer's Report 2009 – 2010**

Balance B/d	\$3565.64
Family Fun Day	\$ 985.53
Passing of the hat	\$ 625.99
Creole Day Surplus	\$3164.02
<b>Total</b>	<b>\$8,340.68</b>

**New Business**

*Ravishing in Red* is carded for Saturday November 6 This is a semi-formal event organized for Convent High School students and their friends.

For *History week* the emphasis will be on local cuisine. There will be sale of food.

*Creole Day* activities for this year include the usual creole assembly, CHS pageant (talent, speech and creole wear) and sale of food and drinks. Donations from parents will be solicited.

**Elections**

Most members of the current executive had indicated their willingness to continue serving. on the PTA executive. (Mr. N. George; Mr. S. Cadette; Mr. D. Bobb, Mr. A Stephenson; Mrs. Elizabeth Robinson; Ms. Jacinta David; Ms. Nazarene Gordon & Mr. John Robin). Mrs. C. Vital was unable to continue serving. Mrs. Janice Jean-Jacques Thomas was nominated by Ms. C. Henderson. Mrs. Pastora Mills seconded the nomination. Ms. Clara Charles volunteered to serve. All volunteers were accepted by the gathering.

**Closing prayer**

The meeting ended with a prayer at 6:15 p.m.